### PhD Timeline/Progression Requirements – HWU led students CDT Phase 2

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<th>PhD year</th>
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| 1        | 1. Completed Appraisal Form  
   2. Initial report of 3,000 – 5,000 word total to include a reflection on your learning of your courses and other events such as Gateway. A clear revised PhD proposal, an initial literature review (of at least 1,500 words) relevant to the PhD research, section addressing Responsible Research aspects of proposed topic, a summary of the work carried out to date, and a plan plus risks overview for the remaining period of study.  
   3. Annual review including a short presentation.  
   4. Complete all relevant and necessary ethics procedures.  
   All first year UoE students should take the following training courses:  
   “How to do an Informatics PhD”  
   “Preparing for First Year Review: School of Informatics” | 65 credits | June |
| 2        | 1. Completed Appraisal Form  
   2. Group project report (one per group) or academic conference paper describing group work.  
   3. Progress report – to include a full literature review building on your initial report, of at least 2,500 words, relevant to your research, a summary of the work carried out to date, and a plan plus risk overview for the remaining period of study.  
   4. Annual review including a short presentation. | | June |
| 3        | 1. Completed Appraisal Form  
   2. Placement report (if applicable)  
   3. Report – at least one technical chapter and/or a number of peer-reviewed conference/journal paper.  
   A plan plus risks overview for the remaining period of study. A detailed literature review is not required, but appropriate references should be included.  
   4. Annual review including a short presentation | | June |
| 4        | Thesis submission  
   You will submit your thesis at your primary institution.  
   The following links will guide you through the process:  
   Heriot-Watt University  
   University of Edinburgh | Viva for PhD Award | August |